



**GEORGIA MOUNTAINS
REGIONAL COMMISSION**

FEE SCHEDULE

February 24, 2011

***P.O. Box 1720
Gainesville, GA 30503
770-538-2626
www.gmrc.ga.gov***

Georgia Mountains Regional Commission

Fee Structure

For Services to Local Governments

GENERAL STATEMENT

It is our policy to provide services to our member communities that make up the Georgia Mountains Regional Commission (GMRC). We will provide services to our 38 municipalities and 13 county governments as requested, as our primary goal. We are allowed to provide similar services to other operations within our region as long as this work is secondary in our priorities, the request comes through one of our local governments to our agency and a mutually agreed upon fee is charged based on a fee structure set by our Council as administered through its Executive Director. Other operations must be closely aligned to the cities/counties (i.e. Water Authorities, Sewer Authorities, Development Authorities, Chambers of Commerce, Colleges, Technical Colleges, etc.) and not private business or such operations. These must be deemed to be in the best interest of the communities we represent.

FEES DETERMINED

The GMRC Council will approve fees, in general, while authorizing its Executive Director to determine actual fees, on an "as needed" basis. Secondary fees are therefore authorized on an approximate hourly basis and fees that include expenses, salaries, and benefits of the staff person(s) plus set-up, technical and reproduction costs of the project.

FEES

Each of our participating 51 communities pay annual dues as determined by the GMRC Council based on population estimates provided by the Georgia Department of Community Affairs. Dues typically cover the required matching fund for federal and state grants, day-to-day operational costs of the GMRC and certain typical projects for communities. In addition, the GMRC is required to perform certain projects and certain duties under direction of our state and federal agencies. Fees are authorized by our Council through its appointed Executive Director, for projects that are not funded by these agencies.

NO CHARGE

The GMRC is able to perform some duties at no or low cost, if the work can be covered, or partially covered, by annual dues or other state or federal programs.

STATE STATUTE

OCGA 50-8-30

OCGA 50-8-46

OCGA 50-8-33(b)

OCGA 50-8-33(c)

Requires that each municipality and/or county in the state shall automatically be a member of the RC for the region which includes the municipality or county, as the case may be (includes payment of dues), and requires the mandatory payment of annual dues at a rate established by its Council. Dues



are to be paid directly by the member community, as is billed by the Executive Director or his/her designee.

PAYMENT

Payment of fees, are due at completion or before, as agreed upon by GMRC Executive Director and top appointed or elected official of the agency requesting work. Payment is made directly to the Georgia Mountains Regional Commission, P.O. Box 1720, Gainesville, Georgia 30503.

DISPUTES

Any disputes on fees will be handled by Executive Director and chief elected or appointed official. Final disputes may be directed to duly elected officers of the GMRC Council.



SPECIFIC FEES

I. Planning Department

A. PLANS AND STUDIES

- Education and Basic Assistance – Includes education and guidance regarding State rules for planning; Providing copies of, or direction to, available resources, data and other support information. No charge
- Technical assistance – Performance of analysis and contribution of data collection for inclusion in a plan or study. \$1,000 to \$3,000
- Authorship – Development of a new document
Includes mapping, a minimum of 3 public events, submittal to appropriate State/Federal authority, amendments and one final copy in printed and electronic form. \$6,000+
Based on project scope

Examples of plans and studies readily addressed include:

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|--------------------------------|--|
| • Comprehensive Plans | • Transportation (only Base Level) |
| • Solid Waste Plans | • Natural Resource Preservation |
| • Adaptive Reuse | • Architectural Design Guidelines/ Urban Master Plan |
| • Housing Assessments | • District Revitalization Guidelines |
| • Bicycle and Pedestrian Plans | • Urban Redevelopment/Opportunity Zones |
| • Hazard Mitigation | • Brownfield Redevelopment |

B. DEVELOPMENT OF REGIONAL IMPACT (DRI)

No Charge

As a component of Comprehensive Planning, GMRC also provides education, assistance and application reviews for developments of regional impact.

C. HISTORIC PRESERVATION

- National Register Nominations
 - Technical Assistance Nominations/Authoring
Includes mapping, building identification, deed research, historical narrative, photography, and processing. \$3,500
 - Structural and Site Condition Assessments \$1,500
 - Application Review \$ 500

Additional charges may apply depending on the scope of the projects, number of properties, etc.
- Historic District Assessments \$80 per hour
Tasks include: assess areas considered for nominations; review building types, street orientation, catalogue contributing and non-contributing structures; marketing strategy recommendations



- Environmental Reviews and Assessments (Section 106) \$300
Conducted as part of Federal requirement; Assess potential impacts construction projects could have on historic, cultural, and archaeological remains; photographic documentation; database survey; mapping, and recommendation statement
- Participation with Historic Preservation Training \$400 per session
Includes all topics relating to successful management practices, municipal responsibilities, ordinance interpretation, financial planning
 - Historic Restoration Techniques – requires one field session (*add \$200*)
 - Historic Rehabilitation Techniques – requires one field session (*add \$200*)
 - Historic New Construction – requires one field session (*add \$200*)

D. OTHER COMMUNITY PLANNING ELEMENTS

- Environmental Planning* \$3,000+
 - Water Quality Monitoring
(Testing for ecoli or dissolved oxygen levels)
 - Total Maximum Daily Load (TMDL) Plans and Updates
 - Watershed/Water Supply Assessments
 - Federal Reviews – Environmental Impact Assessment

* Projects done in conjunction with State efforts may be eligible for funding assistance.
- Transportation Planning No Charge
Assistance with program application and management for:
 - Scenic Byways
 - Safe Routes to Schools

(Costs for full transportation plans and studies found under Section 1A: Plans and Studies)
- Grant Writing Cost to be determined
(based on needs)
 - Land/Water Conservation Funds
 - Recreational Trail Program
 - Transportation Enhancement Grants

- E. CITY OR COUNTY RETREATS \$500 to \$4,000
(based on needs)
- Our administrative staff is prepared to manage retreats for your city council, county commission, department heads/managers, boards, commissions, authorities or other City/County group, etc.

For overnight events housing and food are covered by the host or contractor.



II. Information Services (IS)/Geographic Information Systems Department (GIS)

Labor rate - \$80.00 per hour

Mileage – Current Federal Reimbursement Rate

- A. COMPREHENSIVE PLAN MAPPING (Included in Comprehensive Plan Cost)
Includes:
- Existing Land Use Maps
 - Future Land Use Maps
 - Community Facilities
 - Natural Resources
 - Historic Resources
- B. ZONING AND ANNEXATIONS MAPPING Hourly Rate + Travel Costs
- City and County (map printing fees apply for existing datasets; if non-existing we will negotiate the quote)
- C. U.S. CENSUS BOUNDARY ANNEXATION SURVEY No Charge
- D. UTILITY INFRASTRUCTURE INVENTORY Hourly Rate + Travel Costs
- Water
 - Wastewater (Sewer)
 - Natural Gas
 - Stormwater
- E. GRANT APPLICATION MAPS* Hourly Rate + Printing Costs
(*If RC is preparing grant application there will be no charge for this service.)
- F. GIS/GPS TECHNICAL ASSISTANCE Hourly Rate + Travel Costs
- Software installation or update (ESRI ArcGIS software)
 - Minimal training (ESRI ArcGIS or Trimble GPS)
 - System Analysis
 - LiDAR/Orthophotography Request for Proposal preparation or review (includes vendor proposal evaluation and recommendations)



G. CEMETERY MAPS

Negotiable

Estimated \$3,500 per acre plus Travel and Printing Costs
(Actual costs can be determined after site visit)

Includes:

- Headstone photographs
- Digital Inventory Spreadsheet containing full name, date of birth, date of death, military or other service information, headstone and grave condition
- Cemetery Layout Map indicating location of marked and unmarked graves

H. OTHER DIGITAL PLANIMETRIC DATASET ASSISTANCE

Hourly Rate + Travel Costs
+Printing Costs

Road Centerlines
Tax Parcels
Municipal Boundaries
Service Delivery Areas
Fire/Police Districts
Voting Districts
Industrial Sites for potential development

I. PRINTING COSTS

42" x 60"

Color \$65.00 each, plus labor rate
B/W \$35.00 each, plus labor rate

36" x 48"

Color \$55.00 each, plus labor rate
B/W \$25.00 each, plus labor rate

24" x 36"

Color \$45.00 each, plus labor rate
B/W \$20.00 each, plus labor rate

11" x 17"

Color \$15.00 each, plus labor rate
B/W \$ 5.00 each, plus labor rate

Additional charges for these items if mounted on foam core and/or laminated, plus labor rate and mileage for drop off/pick up and delivery to City or County offices or meeting location.

J. MAP REQUESTS - DIGITAL

Hourly Rate (1 hour min.)

Includes:

- Digital map data transfer via email, uploaded to FTP site or DVD creation
- Maps created as .pdf, .jpg, or .gif formats and will be sent via email

K. DIGITAL ORTHOPHOTOGRAPHY AND LIDAR FEES

- Per Tile - \$ 500.00
- Full County Mr. Sid Mosaic Orthophoto - \$ 1,500.00 each



III. Economic and Community Development Department

Minimum Charge- \$100 per day plus travel at current Federal reimbursement rate

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| A. | <u>SMALL GRANT WRITING</u> <ul style="list-style-type: none">• Community Development Block Grant (CDBG)• Community Development Block Grant–Employment Incentive Program (EIP)• Regional Economic Business Assistance (REBA)• Land and Water Grant (L&WG)• Immediate Threat & Danger (ITD) | \$1,000 |
| B. | <u>LARGE GRANT WRITING</u> <ul style="list-style-type: none">• US Department of Agriculture (USDA)• OneGeorgia | \$2,500 |
| B. | <u>GRANT ADMINISTRATION</u> - Administration Only <ul style="list-style-type: none">• Community Development Block Grant (CDBG)• Community Development Block Grant–Employment Incentive Program (CDBG-EIP)• Department of Transportation (GDOT-TE)• Economic Development Administration (EDA)• OneGeorgia• AirGeorgia | 9% Maximum |
| C. | <u>BUSINESS/ MARKETING PLAN</u> | \$2,500 to \$5,000 |
| D. | <u>OTHER GRANTS/FINANCIAL ASSISTANCE REQUEST</u>
(not listed above) | Cost to be determined
(based on needs) |



IV. Printing/Labor/Copying Fees

- Reproduction of documents
\$.25 per page, plus salary & benefits of staff person available at lowest salaried individual who has access to information
- Reproduction of compact disks (CD's)
Minimum \$25.00 per initial disk (includes staff time) plus \$5.00 per duplicate disk thereafter, if document is already in digital format. If not already digital, fee to be negotiated between GMRC and government agency representative.
- Reproduction of maps
See Information Services, Section I
- Map book production and reproduction
Costs are negotiated within individual quote and contract between agency and community.



GEORGIA MOUNTAINS REGIONAL COMMISSION

CONTACTS

- **Executive Director**
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- **Executive Assistant**
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Website: www.gmrc.ga.gov
770-538-2626 Switchboard

Mailing Address

Georgia Mountains Regional Commission
P.O. Box 1720
Gainesville, GA 30503

Physical Address

Georgia Mountains Regional Commission
1310 West Ridge Road
Gainesville, GA 30501

2/24/11
Date Adopted

